

RUTLAND TOWNSHIP BOARD MEETING

June 9, 2020

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Eaton, Siers, Hoffman, Keegan, and Clerk Rendl. Also attending the meeting, Assessor Fritz and Highway Commissioner Schultz.

Gubernatorial directives were followed in respect to mandatory face coverings, physical six-foot social distancing, and the 10-person limit in attendance.

AGENDA

Motion to approve the June 9, 2020 agenda made by Trustee Eaton; second by Trustee Siers.

Vote: Voice vote. All Ayes.

Motion carried. 2020-06-01.

MINUTES

Motion to approve the May 12, 2020 Board meeting minutes as presented, made by Trustee Eaton; second by Supervisor Sanders. Vote: Voice Vote. All Ayes.

Motion carried. 2020-06-02.

PUBLIC COMMENT. None.

One township resident in attendance.

SUPERVISOR'S ANNOUNCEMENTS

None.

APPROVAL OF FINANCIAL REPORTS

TOWNSHIP FINANCIAL REPORTS

Discussion regarding the dollar amount differences (Assessor's budget) shown in the financial reports for March and April. Township financial reports were not approved for the 1 month ending April 30, 2020 until corrections can be made for the March and April financial reports.

ROAD DISTRICT FINANCIAL REPORTS

Motion made by Trustee Eaton; second by Trustee Siers to approve the Road District financial reports for the 1 month ending April 30, 2020.

Vote: Roll call vote.

Eaton	yes	Siers	yes
Keegan	yes	Hoffman	yes
Sanders	yes		

Motion carried. 2020-06-03.

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 2 months ending May 31, 2020 were included in the Trustee materials for review and questions. Discussion. Trustee Hoffman requested that the May financial reports be corrected to reflect the amount of \$167,000 for the Assessor's budget before reports are reviewed in July.

REVIEW OF MAY BILLS

TOWNSHIP

Discussion. Trustee Hoffman questioned a difference in total amount between the *Monthly Bill Presentation* and *Expense by Vendor Detail*. The difference is a \$25 credit as fine income shown on the *Expense by Vendor Detail* but not itemized on the *Monthly Bill Presentation*. **Motion** made by Trustee Eaton; second by Trustee Siers to approve payment of the Township bills for the month of May 2020 as presented, **in the total amount of \$31,226.51.**

Vote: Roll call vote.

Eaton	yes	Siers	yes
Sanders	yes	Hoffman	no
Keegan	yes		

Motion carried. 2020-06-04.

ROAD DISTRICT

Discussion. **Motion** to approve payment of the Road District bills for the month of May 2020 as presented **in the amount of \$28,894.34**, made by Trustee Eaton; second by Trustee Hoffman.

Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Keegan	yes	Siers	yes
Sanders	yes		

Motion carried. 2020-06-05.

UNFINISHED BUSINESS

Discussion of the 2019-2020 Town Fund Budget Appropriation Transfers as presented.

Motion to table further discussion and approval of the Transfer of Appropriations for the Township (**RU-2020-03**) and Road District (**RU-2020-04**) until changes/corrections of verbiage have been completed, made by Trustee Hoffman; second by Trustee Eaton.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Sanders	no	Siers	yes
Keegan	yes		

Motion carried. 2020-06-06.

NEW BUSINESS:

Discussion regarding the need to call a Special Meeting (necessary to satisfy the 30-day inspection period following the modification of the budget on May 9th) for the purpose of approving and adopting

Town Fund Budget Ordinance RU-2020-01. The Special Meeting for the aforementioned purpose has been requested by Supervisor Sanders. **Motion** to call a Special Meeting on June 23rd at 6 pm made by Trustee Eaton; second by Trustee Siers. Vote: Voice vote.

Eaton	yes	Siers	yes
Keegan	yes	Hoffman	yes
Sanders	yes		

Motion carried. 2020-06-07.

Presentation of E-Meeting Information by Clerk Rendl.

Clerk Rendl presented electronic meeting information to the Board as requested. Discussion took place. Motion made by Supervisor Sanders; second by Trustee Siers, to authorize Clerk Rendl to obtain more specific information and to acquire the subscription to the **“Go-To-Meeting”** electronic meeting platform. Vote: Voice vote.

Sanders	yes	Siers	yes
Eaton	yes	Keegan	yes
Hoffman	yes		

Motion carried. 2020-06-08.

REPORTS BY OFFICIALS

Highway Commissioner Schultz reported the specifics of the sealed bid opening that took place on May 22nd.

Assessor Fritz updated the Board on the 2020 valuations and exemption issues.

Trustee Siers questioned Assessor Fritz on the salary categories (for the Assessor’s office staff) shown on the employee earnings summary report. Discussion.

Trustee Eaton apprised the Board on his TOI webinar participation.

DOCUMENT SIGNING

ADJOURNMENT

Motion to adjourn the meeting made by Trustee Siers; second by Trustee Hoffman.

Vote: Voice vote. All Ayes.

Motion carried. **2020-06-09.**

Meeting adjourned 8:43 p.m.

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk