

## RUTLAND TOWNSHIP REGULAR BOARD MEETING

### October 12, 2021

The Rutland Township Board held its Regular Board Meeting in the Town Hall. The meeting was called to order at 7:00 pm by Township Supervisor Raúl Lemus.

The Pledge of Allegiance was recited.

**Roll call** showed the following Board Members present: Supervisor Lemus, Trustees B. Siers, D. Kenik, and J. Siers; also in attendance Clerk Rendl, Commissioner Schultz and Assessor Fritz.

As per recent CDC guidelines, face coverings were requested. Masks were provided by the Township.

#### AGENDA ITEMS

**Motion** to approve the October 12, 2021 Board Meeting Agenda made by Trustee J. Siers; second by Trustee D. Kenik.

Vote: Voice vote. All Ayes.

**Motion carried. 2021-10-01.**

**Motion** to approve the September 14, 2021 Special Board Meeting minutes made by Trustee B. Siers; second by Trustee J. Siers.

Vote: Roll call vote.

B. Siers	yes	J. Siers	yes
D. Kenik	yes	R. Lemus	yes

**Motion carried. 2021-10-02.**

**Motion** to approve the September 24, 2021 Regular Board Meeting minutes made by Trustee D. Kenik; second by Trustee J. Siers.

Vote: Roll call vote.

D. Kenik	yes	J. Siers	yes
B. Siers	yes	R. Lemus	yes

**Motion carried. 2021-10-03.**

#### SUPERVISOR'S ANNOUNCEMENTS

Supervisor Lemus thanked Clerk Rendl for the work she has done updating the website.

He also informed the Board of the upcoming Annual Township Officials of Kane County Dinner Meeting on October 27<sup>th</sup>.

#### PUBLIC COMMENT

Cathy Flesburg spoke regarding her perspective on the Trustee appointments and the "appearance" she thought it presented, and the lack of transparency regarding expenditures from prior months.

Supervisor Lemus thanked Cathy for her input and spoke regarding the appointment of both Siers – there is no impropriety.

## REVIEW OF SEPTEMBER 2021 BILLS

### TOWNSHIP

Discussion. **Motion** to approve payment of the September 2021 Township bills in the amount of \$21,493.55 made by Trustee J. Siers; second by Trustee D. Kenik.

Vote: Roll call vote

J. Siers	yes	D. Kenik	yes
R. Lemus	yes	B. Siers	yes

**Motion carried. 2021-10-04.**

### ROAD DISTRICT

Trustee D. Kenik asked Commissioner Schultz about the Plote expenditures. Commissioner Schultz explained both invoices. Trustee B. Siers asked about the Preform Traffic Control expense.

Explanation by Commissioner Shultz. **Motion** made by Trustee B. Siers to approve payment of the September 2021 Road District bills in the amount of \$ 150,658.25; second by Trustee D. Kenik.

Vote: Roll call vote.

B. Siers	yes	D. Kenik	yes
J. Siers	yes	R. Lemus	yes

**Motion carried. 2021-10-05.**

### OLD BUSINESS

None.

### NEW BUSINESS

#### **Resolution RU-2021-02**

Discussion regarding Resolution RU-2021-02 - Electronic Payments. Explanation of resolution and reasons for, given by Supervisor Lemus. **Motion to approve** Resolution RU-2021-02 made by Trustee D. Kenik; second by Trustee J. Siers.

Vote: Roll call vote.

D. Kenik	yes	J. Siers	yes
R. Lemus	yes	B. Siers	yes

**Motion carried. 2021-10-06.**

#### **Purchase of laptop for Township Supervisor**

Supervisor Lemus addressed the agenda item. After further review and discussion, it seems unnecessary to purchase a laptop, a better decision might be to purchase a newer computer for the Township. The age, cost, etc. will be researched further before any decision is made. Trustee J. Siers will speak to David Yee regarding the age of the current computer, costs and his recommendation for a new one and she will present the information at the next meeting.

#### **QuickBooks Professional Development**

Supervisor Lemus asked Trustee J. Siers for explanation on this item. Trustee Siers stated the explanation for the need for professional review of the current QuickBooks information, the (professional) capability of Katherine Andrus to review the information and correct present and unknown errors in QuickBooks and

to train Supervisor Lemus in QuickBooks going forward. Trustee Siers also presented the cost proposal given to the Township. Discussion was then had regarding payroll and data entry, bank reconciliations, etc., and the timeframe to be considered for training, and the final cost to the Township. Determination was made that a timeframe not to exceed 3 months, with the option of extending the training time, if necessary, be approved at this meeting. **Motion to hire** Katherine Andrus for QuickBooks training and professional development as per the aforementioned guidelines and her proposal of cost, made by Trustee J. Siers; second by Trustee B. Siers.

Vote: Roll call vote.

J. Siers	yes	B. Siers	yes
R. Lemus	yes	D. Kenik	yes

**Motion carried. 2021-10-07.**

No Executive Session convened.

## REPORTS BY OFFICIALS

**Commissioner Schultz** congratulated Supervisor Lemus on his appointment and spoke about the completion of paving, striping and shouldering, and the costs involved. Mowing has been concluded and maintenance to prepare for winter plowing and salting is in process. Trustee B. Siers asked a question about the location and nature of the bill from Dany Tree Service. Explanation given by Commissioner Schultz. Discussion also took place regarding the lack of impact fee monies that Rutland Township received from the Amazon construction and employment traffic and the destruction of the roads that the township taxpayers will be financially responsible for. Kane County and Huntley both received impact fees from the Amazon construction. He also spoke about the need to have a conversation with the County and with the Village of Huntley about the 5 and 10-year plan of development that includes Rutland Township property and roads and the need for the Board to be involved in those conversations.

**Assessor Fritz** congratulated Supervisor Lemus on his appointment and spoke to the Board regarding the “almost” completed assessment appeal cycle this year. He stated his office is at the top in the County for accuracy and he has less than ½ % of appeals, very low reductions and going forward he will be finishing up the new construction valuations. He explained the process and the timeframe involved in getting that on the tax rolls.

**Trustee Kenik** stated that he had attended a Township Officials of Illinois zoom class last month in which he learned “a lot”.

**Clerk Rendl** reminded the Board of the TOI virtual Conference being held this year, the registration deadline and the process involved.

She also spoke to the audience on the part-time nature of her job, the time necessary to keep the website current and, regarding the lack of transparency with the couple of months of expenditures being questioned, everything posted has to be factual and correct and it takes time to research and validate, and she has put substantial time and effort the last few months just helping the Township take care of business.

Supervisor Lemus asked if there was any additional discussion. There being none, **motion was made** by Trustee J. Siers; second by Trustee D. Kenik to adjourn the meeting.

Vote: Voice vote. All Ayes.

**Motion carried. 2021-10-07.**

**Meeting adjourned 7:38 p.m.**

RESPECTFULLY SUBMITTED,

*Kathleen J. Rendl*

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Kathleen J. Rendl, Township Clerk