

RUTLAND TOWNSHIP BOARD MEETING

December 8, 2020

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Flesburg, Hoffman and Keegan; Clerk Rendl and Highway Commissioner Schultz. Trustee Siers arrived following Roll Call.

Gubernatorial directives were followed in respect to mandatory face coverings, the physical six-foot social distancing, and the 10-person limited attendance

AGENDA

Motion to approve the December 8, 2020 agenda made by Trustee Hoffman; second by Trustee Flesburg.

Vote: Voice vote. All Ayes.

Motion carried. 2020-12-01

MINUTES

Motion to approve the November 10, 2020 Board meeting minutes as presented made by Trustee Flesburg; second by Trustee Siers.

Vote: Voice Vote. All Ayes.

Motion carried. 2020-12-02

PUBLIC COMMENT

None. Two township residents in attendance.

SUPERVISOR'S ANNOUNCEMENTS

None.

APPROVAL OF FINANCIAL REPORTS

TOWNSHIP FINANCIAL REPORTS

Motion made by Trustee Hoffman; second by Trustee Flesburg to approve the Township financial reports for the 7 months ending October 31, 2020.

Vote: Roll Call Vote.

Hoffman	yes	Flesburg	yes
Sanders	yes	Keegan	yes
Siers	yes		

Motion carried. 2020-12-03

ROAD DISTRICT FINANCIAL REPORTS

Motion made by Trustee Flesburg; second by Trustee Hoffman to approve the Road District financial reports for the 7 months ending October 31, 2020.

Vote: Roll call vote.

Flesburg	yes	Hoffman	yes
Sanders	yes	Siers	yes
Keegan	yes		

Motion carried. 2020-12-04

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 8 months ending November 30, 2020 were included in the Trustee materials for review and questions.

Trustee Flesburg presented information and costs to the Board on the subject of ADP (as a payroll provider). Lengthy discussion regarding cost of same as opposed to QuickBooks. Discussion was revisited regarding current QuickBooks charges and expenses.

REVIEW OF NOVEMBER BILLS**TOWNSHIP**

Motion made by Trustee Flesburg; second by Trustee Siers to approve payment of the Township bills for the month of November 2020 as presented, **in the total amount of \$22,388.25.**

Vote: Roll call vote.

Flesburg	yes	Siers	yes
Keegan	yes	Hoffman	yes
Sanders	yes		

Motion carried. 2020-12-05

ROAD DISTRICT

Motion to approve payment of the Road District bills for the month of November **in the total amount of \$21,940.02** made by Trustee Hoffman; second by Trustee Keegan.

Vote: Roll call vote.

Hoffman	yes	Keegan	yes
Siers	yes	Sanders	yes
Flesburg	yes		

Motion carried. 2020-12-06

UNFINISHED BUSINESS

None.

NEW BUSINESS:

Discussion/Approval: Ordinance RU 2020-04

Discussion regarding Township Levy Ordinance **RU 2020-04** in the total amount of \$307,112.00 as presented for the tax year of 2020, collectable in 2021. Discussion took place regarding General Assistance monies, claims made, requirements for G.A., and a donation to the Northern Illinois Food Bank in this time of need. Recommendation by Supervisor Sanders to send \$2,000.00 this month (before Christmas). Agreement within the Board to follow aforementioned recommendation. Motion to approve Ordinance **RU 2020-04** as presented made by Trustee Hoffman; second by Trustee Flesburg. Vote: Roll call vote

Hoffman	yes	Flesburg	yes
Siers	yes	Sanders	yes
Keegan	yes		

Motion carried. 2020-12-07

Discussion/Approval: Ordinance RU 2020-05

Highway Commissioner Schultz presented his thoughts on the levy, his reluctance to increase it this year but his decision to levy for 5% increase as to not penalize the Road District. Discussion was then had regarding Road District Levy Ordinance **RU 2020-05** in the total amount of \$532,507.00 as presented for the tax year of 2020, collectable in 2021. Motion to approve Ordinance **RU 2020-05** as presented made by Trustee Hoffman; second by Trustee Siers.

Vote: Roll call vote.

Hoffman	yes	Siers	yes
Sanders	yes	Flesburg	yes
Keegan	yes		

Motion carried. 2020-12-08

Discussion re: Rescheduling 2020 Annual Town Meeting

Clerk Rendl presented information to the Board discussed at the 2020 TOI (Virtual) Annual Conference this year regarding holding the Annual Town Meeting during the COVID-19 pandemic. It was strongly suggested by TOI that all Townships hold their ATM this year even with the COVID-19 concerns. Discussion was had regarding the stipulations of holding the ATM during the COVID-19 restrictions, holding the meeting safely, costs of holding the meeting with the gubernatorial restrictions or possibly holding the 2020 and 2021 meetings together in 2021. Trustee Hoffman suggested the Kane County Health Department be consulted and that information be presented by Clerk Rendl at the January meeting and the discussion re-visited at that meeting. Commissioner Schultz suggested the 2020 meeting be held in March and the 2021 meeting be held in April.

REPORTS BY OFFICIALS

Highway Commissioner Schultz presented the amount collected by Rutland Township by the Utility Permit program he initiated in March; the amount collected to-date is \$13,500.00.

Trustee Siers asked for clarification on the compensation set last meeting for the Township Clerk. Clerk Rendl clarified the compensation amount set by the Board.

Clerk Rendl updated the Board on the purchase of the new laptop. The total amount for the purchase, software, etc., should be close to \$1,500.00 which is less than the approved amount of \$3,000.00. She also asked that she be able to purchase the old, failing (current) laptop. Board agreement to do so for the amount of \$1.00.

Clerk Rendl also presented information on the candidate petition filing period of December 14 – 21. She will be in the office to accept candidate petitions Monday December 14th 10 am - 3 pm, Tuesday, December 15th through Friday, December 18th, 10 to 1 pm, and Monday, December 21st, 10 am to 5 pm.

DOCUMENT SIGNING

ADJOURNMENT

Motion to adjourn the meeting made by Trustee Siers; second by Trustee Hoffman.

Vote: Voice vote. All Ayes.

Motion carried. **2020-12-09.**

Meeting adjourned 8:37 p.m.

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk