

**RUTLAND TOWNSHIP BOARD MEETING
MINUTES OF
APRIL 11, 2017**

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The Rutland Township Board held its regular monthly meeting in the Township Hall. The Supervisor called the meeting to order at 5:45 pm which was then followed by the Pledge to the Flag. Roll call showed the following members present: Supervisor Margaret Sanders, Clerk Charleen Carlsen, Trustees Fred Bulmahn, John Payson, and Ray Eaton. Trustee Steve Schuldt was absent. Also present were Assessor Janet Siers and Highway Commissioner Jay Schultz.

MOTION TO APPROVE OR AMEND THE AGENDA

A motion was made by Trustee Payson and seconded by Trustee Bulmahn to approve the Agenda as presented. Vote: Voice vote, all ayes, motion carried. 2017-04-01

MOTION TO APPROVE OR AMEND THE ANNUAL MEETING AGENDA OF APRIL 11, 2017

A motion was then made by Trustee Payson and seconded by Trustee Eaton to approve the Agenda for the Annual Meeting of April 11, 2017. Vote: Voice vote, all ayes, motion carried. 2017-04-02

APPROVE MINUTES OF REGULAR MEETING OF MARCH 14, 2017

A motion was made by Trustee Payson and seconded by Trustee Eaton to approve the minutes of March 14, 2017. Vote: Voice vote, all ayes, motion carried. 2017-04-03

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders noted that she has distributed copies of the Budgets for next months' meetings as well as a copy of the Reimbursement Ordinance for approval on tonight's agenda.

APPROVAL-TOWN AND ROAD FINANCIAL REPORTS FOR 11 MONTHS ENDING FEB. 28, 2017

A motion was made by Trustee Bulmahn and seconded by Trustee Payson to approve the Township Financial Reports for the 11 months ending Feb. 28,2017. Vote: Roll call vote, Bulmahn yes, Payson yes, Sanders yes, Eaton yes, all ayes, motion carried. 2017-04-04

A motion was then made to approve the Road District Financial Reports for the 11 months ending Feb. 28, 2017. Vote: Roll call vote, Bulmahn yes, Payson yes, Sanders yes, Eaton yes, all ayes, motion carried. 2017-04-05

PRESENTATION –TOWNSHIP AND ROAD DISTRICT FINANCIAL REPORTS FOR THE 12 MONTHS ENDING MARCH 31, 2017

Discussion then ensued on the Township Financials. Trustee Bulmahn asked that quick books expense be reclassified and put into a separate account for next years' budget. There was also discussion on the interest on the CD's and when it should be entered. Trustee Payson also commented on the \$54,000 carry over with \$49,000 of that being from the Assessors side. Phone costs were discussed and are to come down in the next month. The Road District Financials for the year end were then discussed with Trustee Bulmahn asking to have the quick books costs reclassified into a separate account in the upcoming budget. He also noted the higher utility costs.

REVIEW OF MARCH 2017 BILLS-AUTHORIZE TOWN AND ROAD BILLS FOR PAYMENT

Trustee Payson had questions regarding missing checks on the check register. The Supervisor stated that they were voided checks from last month. **A motion was then made by Supervisor**

Sanders and seconded by Trustee Eaton to approve the Township bills for March, 2017 for the amounts of \$18,741.27 for gross salaries, invoices of \$4,420.41, automatic payments of

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\$854.53, Quick books charges of \$151.50 for a total amount of \$24,167.71. Vote: Roll call vote, Sanders yes, Eaton yes, Bulmahn yes, Payson yes, motion carried. 2017-04-06 Trustee Bulmahn then questioned the \$459.00 paid for tax on the Assessors bonus. It was explained that we are required to do this by the state of IL.

The Road District bills were next on the agenda and there were no questions so **a motion was made by Trustee Payson and seconded by Trustee Bulmahn to approve the Road District bills for March, 2017 in the amounts \$18,689.44 for gross salaries, invoices of \$8,724.03 automatic payments of \$737.60 and Quick books charges of \$21.00 for a total amount of \$28,172.07.** Vote: Roll call vote, Payson yes, Bulmahn yes, Sanders yes, Eaton yes, motion carried. 2017-04-07

APPROVE ORDINANCE # RU 2017-01 TO REGULATE THE REIMBURSEMENT FOR ALL TRAVEL, MEALS, AND LODGING OF OFFICERS AND EMPLOYEES EXPENSES

The Clerk asked if pre-approval had been put in the Ordinance as she hadn't received a copy and Trustee Schuldt had asked her to make sure it was put in. Trustee Bulmahn said that it had been included. **A motion was then made by Trustee Bulmahn and seconded by Trustee Payson to approve Ordinance # RU 2017-01 to Regulate the Reimbursement of All Travel, Meals, and Lodging of Officials and Employees Expenses.** Vote: Roll call vote, Bulmahn yes, Payson yes, Sanders yes, Eaton yes, motion carried. 2017-04-08

ADJOURNMENT

There being no further business, **a motion was made by Trustee Payson and seconded by Trustee Eaton to adjourn the April, 2017 Board Meeting at 6:18 pm.** Vote: Voice vote, all ayes, motion carried. 2017-04-09

Respectfully Submitted,

Charleen Carlsen, Township Clerk

Margaret Sanders, Supervisor

John Payson, Trustee

Fred Bulmahn, Trustee

Ray Eaton, Trustee