

RUTLAND TOWNSHIP BOARD MEETING

November 10, 2020

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Flesburg and Siers, Clerk Rendl, Highway Commissioner Schultz and Assessor Fritz. Trustee Hoffman participated via electronic meeting platform. Trustee Keegan absent.

Gubernatorial directives were followed in respect to mandatory face coverings and the physical six-foot social distancing limited attendance.

Meeting was called to order.

Discussion was had prior to administering the oath of office to the interim Trustee Flesburg regarding her participation in approving the compensation for the next term elected officials. Trustee Flesburg will abstain from voting on the compensation package.

Administration of Oath of Office to Trustee Flesburg by Clerk Rendl.

AGENDA

Motion to approve the November 10, 2020 agenda made by Supervisor Sanders; second by Trustee Siers.

Vote: Voice vote. All Ayes. Keegan absent.

Motion carried. 2020-11-01

MINUTES

Motion to approve the October 13, 2020 Board meeting minutes as presented, made by Trustee Siers; second by Trustee Hoffman.

Vote: Voice Vote. All Ayes. Keegan absent.

Motion carried. 2020-11-02

PUBLIC COMMENT

None. Two township residents in attendance.

SUPERVISOR'S ANNOUNCEMENTS

None.

APPROVAL OF FINANCIAL REPORTS

TOWNSHIP FINANCIAL REPORTS

Motion made by Trustee Siers; second by Trustee Flesburg to approve the Township financial reports for the 6 months ending September 30, 2020.

Vote: Roll Call Vote.

Siers	yes	Flesburg	yes
Sanders	yes	Hoffman	yes
Keegan	absent		

Motion carried. 2020-11-03

ROAD DISTRICT FINANCIAL REPORTS

Motion made by Trustee Siers; second by Trustee Flesburg to approve the Road District financial reports for the 6 months ending September 30, 2020.

Vote: Roll call vote.

Siers	yes	Flesburg	yes
Sanders	yes	Hoffman	yes
Keegan	absent		

Motion carried. 2020-11-04

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 7 months ending October 31, 2020 were included in the Trustee materials for review and questions.

REVIEW OF OCTOBER BILLS

TOWNSHIP

Motion made by Trustee Siers; second by Supervisor Sanders to approve payment of the Township bills for the month of October 2020 as presented, **in the total amount of \$23,623.84.**

Vote: Roll call vote.

Siers	yes	Sanders	yes
Hoffman	yes	Flesburg	yes
Keegan	absent		

Motion carried. 2020-11-05

ROAD DISTRICT

Motion to approve payment of the Road District bills for the month of September **in the total amount of \$22,474.14** made by Trustee Siers; second by Trustee Flesburg.

Vote: Roll call vote.

Siers	yes	Flesburg	yes
Hoffman	yes	Sanders	yes
Keegan	absent		

Motion carried. 2020-11-06

UNFINISHED BUSINESS

Supervisor Sanders updated the Board regarding QuickBooks charges. Discussion was had regarding the addition of another person as authorized user in case of emergency as a best business practice.

NEW BUSINESS:

Discussion/Approval: Resolution RU 2020-03

Discussion regarding the amount of compensation to be set for the term of elected officials beginning May 2021 and ending April 2025. Motion to set compensation per **Resolution RU 2020-03** (as shown) made by Trustee Siers; second by Trustee Hoffman.

Supervisor	\$24,000.00	no change in amount of compensation
Clerk	\$12,250.00	increase of \$1,000.00
Trustees	\$100.00/meeting	decrease of \$35.00 per meeting
Highway Commissioner	\$40,000.00/year	\$ 5,000.00 increase
Assessor	\$40,000.00/year	\$ 6,500.00 reduction, no annual increase

Approval of Resolution RU 2020-03 Vote: Roll call vote

Siers	yes	Hoffman	yes
Sanders	yes	Flesburg	abstain
Keegan	absent		

Motion carried. 2020-11-07

Discussion/Approval: Purchase of new laptop

Clerk Rendl presented the need for a new laptop and the specifications of what she thinks is necessary to conduct Township business adequately. Discussion. Motion to approve Clerk's purchase of laptop and budget maximum of \$3,000 made by Trustee Hoffman; second by Trustee Siers.

Vote: Roll call vote.

Hoffman	yes	Siers	yes
Sanders	yes	Flesburg	yes
Keegan	absent		

Motion carried. 2020-11-08

Supervisor Sanders then read the notice from Laura Ross regarding unemployment issues/refused compensation served on the office of Assessor Fritz. Notice was unable to be served to him in person at any location including his residence, and also because Ms. Ross has been notified as having been exposed to Covid-19 and is now in quarantine.

REPORTS BY OFFICIALS

None.

DOCUMENT SIGNING

ADJOURNMENT

Motion to adjourn the meeting made by Trustee Siers; second by Supervisor Sanders.

Vote: Voice vote. All Ayes.

Motion carried. **2020-11-09.**

Meeting adjourned 8:57 p.m.

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk

APPROVED
DECEMBER 8, 2020