

**RUTLAND TOWNSHIP
JANUARY 10, 2006
REGULAR BOARD MEETING**

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The Rutland Township Board held its regular monthly meeting in the Town Hall. Supervisor Bulmahn called the meeting to order at 7:00 p.m. He went briefly over the agenda and then asked the Clerk to call the roll. Roll call showed the following board members present: Supervisor Bulmahn, Clerk Carlsen, Trustees Tessendorf, Stelford, Schuldt and Brown. Also present were Road Commissioner Schultz and Assessor Siers.

SUPERVISORS ANNOUNCEMENTS

The Supervisor informed everyone that the W2's for all employees had been mailed and that the 1099's will be going out shortly. He also noted that the transitions in the assessor's office have gone smoothly.

MINUTES

There were no corrections or additions to the minutes so a **motion was made by Trustee Brown and seconded by Trustee Tessendorf to approve the minutes of December 13, 2005.** Vote: voice vote, all ayes.
2006-01-01 Motion carried unanimously.

FINANCIAL REPORTS

There being no questions on the financial reports for the first eight months of the fiscal year, **a motion was made by Trustee Tessendorf and seconded by Trustee Brown to approve the financial reports and balance sheet for the eight months ending November 30, 2005.** Vote: Voice vote, all ayes.
2006-01-02 Motion carried unanimously.

The financial reports for the nine months ending December 30, 2005 were distributed in the Board members notebooks. This is for their review and consideration and will be discussed at next months meeting.

BILLS AND SALARIES

The township bills were then discussed. Total invoices of \$7,315.28 included \$1,465.51 of prepaid bills and \$5,849.77 in unpaid bills. Gross salaries were \$13,207.08 thereby giving an amount of \$20,522.36 in total claims. There being no questions on the bills, **a motion was made by**

Trustee Stelford and seconded by Trustee Schuldt to approve the township bills for the month of December, 2005 totaling \$20,522.36. Vote: Roll call vote.

2006-01-03

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|------------|---------------------------------|
| Tessendorf | yes |
| Stelford | yes |
| Brown | yes |
| Schuldt | yes |
| Bulmahn | yes Motion carried unanimously. |

Supervisor Bulmahn then went over the road district bills for December, 2005. He explained that the prepaid bills totaled \$2,834.30, unpaid bills were \$7,823.17 with the total invoices being \$10,657.47. He stated that the roads had been taking a beating over the winter and therefore gravel was needed at a total cost of \$5,559.86. Repairs were also necessary to the alarm system, totaling \$225.00, as well as repairs to the garage door, which totaled \$575.00. Gross salaries were \$11,229.50 making the total claims for the month of December \$21,886.97. **A motion was then made by Trustee Brown and seconded by Trustee Tessendorf to approve the total road district bills including invoices and salaries for December, 2005 in the amount of \$21,886.97. Vote: Roll call vote.**

2006-01-04

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| Brown | yes |
| Schuldt | yes |
| Bulmahn | yes |
| Tessendorf | yes |
| Stelford | yes Motion carried unanimously. |

RESOLUTION

A proposed Resolution for adding the Clerk as a signer to the road district accounts was then discussed. The Supervisor explained that this was a move to make things more efficient as the Board had already and approved the need for two signers on all checking accounts. This Resolution is the same as the previous one only adding the Clerk as a signer on the road district accounts. **A motion was made by Trustee Tessendorf and seconded by Trustee Stelford to adopt Resolution RU2006-01 adding the Clerk as a signer to the four road district accounts. Vote: Roll call vote.**

2006-01-05

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| Tessendorf | yes |
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| Stelford | yes |
| Brown | yes |
| Schuldt | yes |
| Bulmahn | yes |

REPORTS BY OFFICIALS

The clerk reported that many of our vendors still do not include our P.O. box on their invoices. Therefore, the mail comes to the mailbox on the street instead. Trustee Tessendorf suggested putting a note in with the checks being mailed tomorrow and the Clerk said that she would do that. She also noted that Kane County had been out and taken pictures of the town hall for the upcoming March election. They are to also provide DVD'S, a player and a TV for voters to use on Election Day if they need instruction.

Road Commissioner Schultz then distributed his man-hour reports. He explained that road patching had been completed this month. He also said that he'd be looking for bids this spring for crack filler to help hold the pot holes down. He has three different contractors who will give him the bids. The road district will also be trimming overhanging branches on trees that interfere with the plowing and salting of the roads. It was noted that the Culvert Fee Ordinance would be done for next months meeting. The commissioner also stated that he is having something drawn up by the attorney regarding contractors moving heavy equipment on the township roads. This document will require that the contractor obtain a permit from us before moving any heavy equipment on these roads. He's proposing that a fee be charged for this as well. It was also noted that \$100,000 is still left in the IDOT account for paving. \$25,000 is to be used for the McCornack Rd. Bridge with the remainder for roads.

Assessor Siers stated that a cleaning person is needed for her office. She obtained an estimate from a Debbie Stevens for \$225.00 for the first cleaning, which includes shampooing the carpet, and \$75.00 for monthly cleanings thereafter. Trustee Schuldt suggested getting another estimate from a Dick Spinker in Gilberts to compare with the other one. A new furnace filter is also needed. The Assessor also discussed the need for another workstation for her office. Supervisor Bulmahn stated that this issue would have to wait till next years budget as there's no money left for capitol expenses this year. The Assessor said that she would work on her budget with the Supervisor

and submit it at next months meeting. There was also discussion regarding the website.

ADJOURN

There being no further business a motion was made by **Trustee Tessendorf and seconded by Trustee Schuldt to adjourn the meeting at 7:40 p.m.** Vote: voice vote, all ayes.

2006-01-06 Motion carried unanimously.

Respectfully Submitted,

Charleen Carlsen, Rutland Township Clerk

Fred Bulmahn, Supervisor

Ron Tessendorf, Trustee

Roscoe Stelford, Trustee

Robin Brown, Trustee

Steve Schuldt, Trustee