

RUTLAND TOWNSHIP
BOARD MEETING
MAY 17, 2012

Page 6

The Rutland Township Board held its monthly meeting at the Town Hall. Supervisor Sanders called the meeting to order. Resident Bill Siers then lead us in the Pledge to the Flag. Roll call showed the following Officials present: Supervisor Sanders, Clerk Schultz, and Trustees Payson, Schuldt, Schultz, and Swanson. Also present Highway Commissioner Schultz. Absent was Assessor Siers.

MINUTES

There were no corrections or adjustments of the April Board Meeting of April 10, 2012 minutes. **A motion was made by Trustee Payson and seconded by Trustee Schuldt to accept the minutes of the April 10, 2012 meeting as presented for the May 17, 2012 Board Meeting. Vote: voice vote. All Ayes.**
2012-05-01

PUBLIC COMMENT

Resident Bill Siers spoke about locking your doors due to the robberies that are taking place in the area. Discussion continued on security and safety

SUPERVISOR ANNOUNCEMENTS

Supervisor Sanders presented a questioner from the Auditing firm of Tighe, Kress & Orr to each of the Trustees. The questioner was regarding possible fraud within the Township's elected Officials and employees and asked that one or more of the Trustee's respond to the form and mail to the office of Tighe, Kress & Orr.

FINANCIAL REPORTS

The financial reports for the twelfth month ending March 31, 2012 for the Town were distributed in the Trustee notebooks last month for their consideration at this time. Supervisor Sanders stated that the financial reports are done through Quickbooks. A new form of the Balance Sheet was used and the report includes a percent of change from the previous year on each line item. It was also noted that the report also included comparison of bank balances from the previous year along with the percent of change from the previous year. In both the Town and Road District budgets for 2012-2013 some of the reserves were used to reduce the amount of reserves and to keep the levy as low as possible. With the discussion continuing on about the new chart and how to read it, **a motion was made by Trustee Payson and seconded by Trustee Schultz to accept the financial reports for the Town as presented for the May 17, 2012 Meeting. Vote: Roll call vote.**
2012-05-02

Payson yes
Schultz yes

Schuldt yes
 Sanders yes
 Swanson yes **Motion Carried.**

The financial reports for the twelfth month ending March 31, 2012 for the Road District were also distributed in the Trustee notebooks last month for their consideration at this time. Supervisor Sanders also went over the new report with the percentages for the Road District. With no further discussion a **motion was made by Trustee Payson and seconded by Trustee Schuldt to accept the financial reports for the Road District as presented for the May 17, 2012 meeting. Vote: Roll call vote.**

2012-05-03

Payson yes
 Schuldt yes
 Schultz yes
 Swanson yes
 Sanders yes **Motion Carried.**

Supervisor Sanders then stated that the first Real Estate Tax payment will be automatically deposited in the Town and Road District Bank accounts on May 23, 2012.

Discussion regarding the new form used for the financial reports continued with agreement to present the expanded form quarterly and not every month.

The financial reports for the first month ending April 30, 2012 were distributed in the Trustee notebooks for their consideration at next month's meeting.

BILLS AND SALARIES

Discussion on the Town bills began with Supervisor Sanders going over the invoices for the month of April, with salaries in the amount of \$11,413.68 and invoices in the amount of \$12,101.45 for total amount of \$23,515.13. Supervisor Sanders went over the Quickbooks charges which are \$0 at this time. The first two months are free. With no further **discussion a motion was made by Trustee Schuldt and seconded by Trustee Payson to approve the Town bills in the amount of \$ 23,515.13 as presented for the May 17, 2012 meeting. Vote: Roll Call vote.**

2012-05-04

Schuldt yes
 Payson yes
 Swanson yes
 Schultz yes
 Sanders yes **Motion Carried.**

Discussion on the Road District bills began with Supervisor Sanders going over the totals. The Road District had salaries in the amount of \$10,800.60 and invoices in the amount of \$15,989.50 for a total in the amount of \$26,790.12. Discussion on the Road District's medical reimbursement plan for the two full time employees was the only question. With no further discussion **a motion was made by Trustee Payson and seconded by Trustee Schuldt to approve the Road District invoices in the amount of \$26,790.12 as presented for the May 17, 2012 board meeting. Vote: Roll Call vote.**

2012-05-05

Payson yes
 Schuldt yes
 Schultz yes
 Swanson yes

Sanders yes Motion Carried.

NEW BUSINESS

Supervisor Sanders discussed to the Trustees that compensation for the newly elected Officials for the election of 2013 is coming due. Compensation needs to be passed and in place 180 days before the election which brings us to a deadline of November 21, 2012 but preferring that this be done before or at the November 13, 2012 meeting. Supervisor Sanders than went over the compensation for the officials at the present time.

Supervisor Sanders discussed Topics Day. Meeting with Tim Schmitz and the speakers at the luncheon and visiting the state Capital in Springfield.

REPORTS BY OFFICIALS

Clerk Schultz discussed that the ANNUAL MEETING SCHEDULED FOR THE SECOND TUESDAY WHICH IS ON APRIL 9, 2013 HAS BEEN CHANGED TO THE FOLLOWING TUESDAY APRIL 16, 2013 DUE TO THE ELECTION WHICH WILL BE HELD ON APRIL 9, 2013.

State law indicates that..... *Whenever the consolidated election provided for in subsection (b) of Section 2A-1.1 of the Election Code is rescheduled to second Tuesday in April under Section 2A-1.1a of the Election Code, the annual township meeting shall be held on the third Tuesday in April at the time designated by the electors or the township board, whichever is appropriate. (60ILCS 1/30-5).*

Discussion continued on possibly holding the Annual Meeting on a different day entirely.

DOCUMENT SIGNING

ADJOURNMENT

With no further business for the May 17, 2012 Board meeting **a motion was made by Trustee Schuldt and seconded by Trustee Payson to close the meeting at 7:57 p.m. Vote: voice vote. All ayes**
2012-05-06