

**RUTLAND TOWNSHIP
MAY 10, 2005
TOWN FUND BUDGET HEARING**

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The Rutland Township Board held the Town Fund Budget Hearing in the Township Hall for the purpose of discussing and voting on the proposed budget. Roll call showed the following Board Members present. Supervisor Bulmahn, Clerk Schuldt, Trustees Roberts, Adams, Stuart and Tessendorf. Also present, Highway Commissioner Schultz.

The meeting for the budget process for the Town Fund was opened and was titled Revised Budget May 10, 2005, budget recap for the year ending March 31, 2006. The first page contains a recap with the following pages being more detailed on a line item basis. The budget begins with two funds, the general fund and the general assistance fund. It was noted that the beginning balance for the general fund as of April 1, 2005 was \$205,801 and we anticipate other revenue to give us \$221,350 making total resources of \$427,151. The total expenses for overhead salaries and administration, contract occupancy, commodities, cemetery maintenance, building grounds and utilities, capital outlay, legal and audit insurance, trustee fees as well as the assessors office expenses for a total for administration expenses of \$244,100. When deducted from the total resources of \$427,151 there's a balance of \$183,051. It was noted that there was a reduction in our anticipated cash of roughly \$20,000, which was by design due to a large increase in the assessor's office budget. We decided to absorb \$25,600, being the excess of expenses over net income from the town fund, for the year so our resources will be lowered to that extent. We will be spending \$25,600 more for this budget then we take in and that's by design.

The general assistance fund starts with a cash balance of \$5,089, collects total revenue of \$4,050 with total resources of \$9,139. Anticipated expenses are \$6,900 which then leaves a reduction in the general assistance fund of \$2,239. In total we will end up the year with resources of \$436,290 between the two funds, expenses of \$244,100 plus general assistance expenses, for a grand total of \$251,000 for expenses with an ending cash balance at March 31, 2006 of \$185,290.

In further discussion it was noted that there is an increase in the town funds portion of the Toirma insurance premium and a decrease in the road district portion. The totals, however, are down a little. There's been a slight increase in commodities, and capital outlay equipment. We budgeted a couple of thousand more here because we need to consider updating our computer equipment, perhaps adding another unit as ours is pretty obsolete. The assessor's budget reflects several meetings with Mr. Bulmahn and Mr. Burkhart, the acting assessor, regarding increases in software and licenses, an annual maintenance fee is also being charged for the purchase of another Pams license. This is a new item being charged to acct. # 6222. We've kicked up our web site maintenance cost, as we'll need to do some upgrading and modifications. The salary budget is pretty much

what has been looked at previously. Capital outlay for equipment has been increased from \$1,877 as we're in the process of purchasing a new high-speed copier. This will mean that each desk top will be wired to it and that it's going to cost about \$5,000 or \$6,000 which will include the installation. We're also figuring another \$2,000 for other equipment if necessary.

The cemetery fund is up slightly. Building and grounds, capital improvements are reduced substantially. We have a little left to do on the buildings so \$4,000 has been kept in that account. Though this year we finished with \$25,000 excess, of revenue over expense, we're anticipating spending that money. \$25,600 will be our excess of expense over revenue if we adopt this budget. Mr. Adams asked if we were able to pay the \$25,000 for the parking lot and was told by Mr. Bulmahn that it was paid last year. We still have a request pending for the other \$25,000 and will file the final report when the balance of the money comes in. As a result the money was taken out of the building and grounds account. Mr. Roberts asked if we will receive our dividends from Toirma Insurance in two years, since we've been with them for three and supposed to receive them in five years time. Mr. Bulmahn stated that he had called Toirma to double check. Toirma's coverage also includes the fidelity bonds as well so we will avoid \$800 in expense this year. The extra money that was accumulated in the year ending March 31, 2005 of \$25,135 in last years budget will be used in the current year. This puts us back down to a cash position of where we were at the beginning of the current fiscal year. **A motion was made by Mr. Adams and seconded by Mr. Roberts to adopt the Appropriations Budget for the fiscal year ending March 31, 2006 as presented for the Town Fund and the General Assistance Fund.**

Vote: Roll call vote.

2005-05-02	Roberts	yes	
	Adams	yes	
	Stuart	yes	
	Tessendorf	yes	
	Bulmahn	yes	Motion carried unanimously,

A motion was made by Mr. Adams and seconded by Mr. Roberts to recess the budget meeting for the Town Fund and reconvene as the Budget Meeting for the Road District.

Vote; Roll call vote,

2005-05-03	Roberts	yes	
	Adams	yes	
	Stuart	yes	
	Tessendorf	yes	
	Bulmahn	yes	Motion carried unanimously

Respectfully submitted by

Charleen Carlsen
Rutland Township Clerk

Fred Bulmahn, Supervisor

Ron Tessendorf, Trustee

Robin Brown, Trustee

Steve Schuldt, Trustee

Roscoe Stelford, Trustee