

RUTLAND TOWNSHIP
BOARD MEETING
APRIL 12, 2011 5:45 P.M.

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The Rutland Township Board held its monthly meeting in the Town Hall. Supervisor Sanders called the meeting to order at 5:45 p.m. Resident Amanda Schultz lead us in the Pledge to the Flag. Roll call showed the following members present: Supervisor Sanders, Clerk Schultz, Trustees Payson, Schuldt, Schultz, and Swanson. Also present were Highway commissioner Schultz and Assessor Siers.

MINUTES

There were no additions or corrections to the minutes of the Town Budget Hearing of March 8, 2011. **A motion was made by Trustee Payson and seconded by Trustee Swanson to accept the minutes of the March 8, 2011 Town Budget Hearing. Vote: Roll call vote.**

2011-04-01

Payson	yes	
Swanson	yes	
Schultz	yes	
Schuldt	yes	
Sanders	yes	Motion carried.

There were no additions or corrections to the minutes of the Road District Budget Hearing of March 8, 2011. **A motion was made by Trustee Swanson and Seconded by Trustee Payson to accept the minutes of the March 8, 2011 Road District Budget Hearing. Vote: Roll call vote.**

2011-04-02

Swanson	yes	
Payson	yes	
Schuldt	yes	
Schultz	yes	
Sanders	yes	Motion carried.

There were no additions or corrections to the Regular Board Meeting minutes of March 8, 2011. **A motion was made by Trustee Payson and Seconded by Trustee Schuldt to accept the minutes of the March 8, 2011 regular board meeting. Vote: Roll call vote.**

2011-04-03

Payson	yes	
Schuldt	yes	
Schultz	yes	
Swanson	yes	
Sanders	yes	Motion carried.

PUBLIC COMMENT

No public comment.

SUPERVISORS ANNOUNCEMENTS

Supervisor Sanders talked about attending Township Topics Day in Springfield, Illinois sponsored by Township Officials of Illinois for the Township Official. She talked about the luncheon and meeting our State Representatives and Senators.

She talked about our last meeting down at the KDOT facility with Township Officials of Kane County.

Supervisor Sanders also talked about the Illinois Township Attorneys Education Conference coming up in May

FINANCIALS

The financial reports for the eleventh month ending February 28, 2011 were distributed in the Trustee note books last month for their consideration at this time. With no questions on the Town financials a **motion was made by Trustee Schuldt and seconded by Trustee Payson to accept the Town financials as presented for the April 12, 2011 board meeting. Vote: Roll call.**

2011-04-04

Schuldt	yes	
Payson	yes	
Swanson	yes	
Schultz	yes	
Sanders	yes	Motion carried.

The financial reports for the eleventh month ending February 28, 2011 for the Road district were than discussed. Trustee Payson had a question on line items that had 0 amounts in them. Supervisor Sanders stated that it has something to do with the way it is entered in the quick-books system and it will eventually be removed. With no further discussion a **motion was made by Trustee Payson and seconded by Trustee Swanson to accept the Road District financials as presented for the April 12, 2011 board meeting. Vote: Roll call vote.**

2011-04-05

Payson	yes	
Swanson	yes	
Schultz	yes	
Schuldt	yes	
Sanders	yes	Motion carried.

The financial reports for the twelfth month ending March 31, 2011 were given to the Trustees in their notebooks for their consideration at next month's meeting.

BILLS AND SALARIES

Discussion for the Town Bills began with Supervisor Sanders going over the totals. We have invoices of \$5,455.65 and salaries of \$10,153.46 bring a total for the town of \$15,609.11. With discussion on the cleaning bill, the skunk bill, and the wiring for the telephone lines, a **motion was made by Trustee Schuldt and seconded by Trustee Payson to approve the town bills in the total of \$15,609.11 as presented for the April 12, 2011 meeting. Vote: Roll call vote.**

2011-04-06

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Schuldt yes
Payson yes
Swanson yes
Schultz yes
Sanders yes **Motion carried.**

Discussion on the Road district bills began with Supervisor Sanders going over the totals, with salaries of \$11,555.70 and invoices of \$21,940.46 for a total of \$33,496.16. Trustee Swanson asked about the new computer for the Road district which was purchased at Wal mart, and questions on the lawyer's fees. Discussion continued on the foot races coming up in May and August. With no further questions on the Road District **a motion was made by Trustee Schuldt and seconded by Trustee Swanson to approve the Road District bills in the amount of \$33,496.16 as presented for the April 12, 2011 meeting. Vote: Roll call vote.**

2011-04-07

Schuldt yes
Swanson yes
Payson yes
Schultz yes
Sanders yes **Motion carried.**

UNFINISHED BUSINESS

Lawn Contracts

Supervisor Sanders went over the lawn contracts. We have two contracts one from Ray and Dave's which is who has done work over the last couple of years, and we have a contract from Chavez Landscaping. Discussions on both the contracts were discussed. Both contracts were comparable. It was then decided by the Board to renew the contract with Ray and Dave's Landscaping. **A motion was made by Trustee Schuldt and seconded by Trustee Schultz to accept the contract for Ray and Dave's Landscaping for mowing at the Township and the Square Barn Road Cemetery for this year. Vote: Roll call vote.**

2011-04-08

Schuldt yes
Schultz yes
Swanson yes
Payson yes
Sanders yes **Motion carried.**

Update on St. Paul Lutheran Church for Kane County Preservation List:

At this time we have been asked to not do anything by the Pastor of St. Paul Lutheran church.

OTHER BUSINESS MATTERS**RESOLUTIONS FOR TRANSFER OF APPROPRIATIONS-TOWN AND ROAD DISTRICT**

The purpose of these transfers is housekeeping type of work that requires Board action to transfer some underutilized appropriations in some accounts to those that have been over utilized for both, the Town and Road District, starting with the Town Fund, some of the General accounts that were underutilized are: Housekeeping/custodial, Telephone, Contract Services, lawn Maintenance, Maint & Repair-(Bldg) and Website Maintenance. Accounts that have been over utilized and need the transfer are: Maint. & repairs-(Equipment), Accounting Service, and Equipment. The list for transfer has been supplied to the Trustees for their consideration. The listings on the left side of the page are what are being taken out of the accounts. We have the line item number/name of account/amount being taken out of account. On the right side of page is the listing of where the monies are being transferred to with line item number/name of account/amount being added. The total Transfer is in the amount of \$1,239.04. There being no further **questions a motion was made by Trustee Schuldt and seconded by Trustee Payson to adopt the Transfer of appropriation Resolution # RU2011-05 for the Town Fund in the amount of \$1,239.04 from the General accounts with a schedule of accounts attached. Vote: Roll call vote.**

2011-04-09

Schuldt	yes	
Payson	yes	
Swanson	yes	
Schultz	yes	
Sanders	yes	Motion carried.

The transfer of Appropriations for the Road District is in the amount of \$16,841.24. We will be transferring the \$16,841.24 from the salaries category, utilities, salt/sand and other line items, to which the amounts will be deposited in to Contracts-Road Improvements, Office Supplies, and Heating Fuel. A list has been attached for the Trustees consideration. With some explanation about the accounts from Highway Commissioner Schultz and Supervisor Sanders, **a motion was made by Trustee Payson and seconded by Trustee Schuldt to adopt the Transfer of Appropriation Resolution #Ru-2011-04 for the Road District in the Amount of \$16,841.24 with a schedule of accounts attached. Vote: Roll call vote.**

2011-04-10

Payson	yes	
Schuldt	yes	
Schultz	yes	
Swanson	yes	
Sanders	yes	Motion carried.

SQUAREBARN CEMETARY

It has been called to our attention by a representative of a product called Wet and Forget that the Head Stones in the cemetery need some attention. With some discussion by the board and Assessor Siers it was decided to investigate further before attempting to put a product on that may or may not preserve the old cemetery Headstones.

REPORTS FROM OFFICIALS

Assessor Siers thanked the board for prepaying Kritter Getters for the removal of the skunk.

THE SIGNING OF DOCUMENTS

ADJOURNMENT

With no further business a **motion was made by Trustee Schuldt and seconded by Trustee Schultz to adjourn the business of the Regular Board Meeting at 6:39 p.m. Vote: voice vote. All ayes.**
2011-04-11

RESPECTFULLY SUBMITTED,

Debra Schultz, Township Clerk

John Payson, Trustee

Steve Schuldt, Trustee

Katherine Schultz, Trustee

Beulah Swanson, Trustee

Margaret Sanders, Supervisor