

Rutland Township
16N491 Powers Road, Gilberts, IL 60136
Board Meeting Minutes, April 14, 2015

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The Rutland Township Board held its monthly meeting at the town hall on Tuesday, April 14, 2015. The meeting was opened at 5:45 P.M. with the Pledge of Allegiance. The Supervisor called the meeting to order and the roll call showed the following members present: Supervisor Sanders, Clerk Iverson, Trustees Schuldt, Bulmahn and Carlsen. Also present was Road Commissioner Schultz, Assessor Siers, and Township Attorney Ron Roeser.

Trustee Carlsen made a motion to **Approve the Agenda** with a second by Trustee Bulmahn. Voice Vote – ALL YES. Motion Carried.

Trustee Carlsen made a motion to **Approve the Minutes of the February 13, 2015, Special Meeting**. Trustee Schuldt seconded the motion. Roll Call Vote: Trustees Carlsen, Schuldt and Supervisor Sanders – YES. Trustee Bulmahn – ABSTAIN. Motion Carried. Trustee Bulmahn noted two corrections for the March 10, 2015, Meeting Minutes. Trustee Bulmahn made a motion to **Approve the March 10, 2015, Minutes with corrections made**. Trustee Carlsen seconded the motion. Roll Call Vote: Trustees Bulmahn, Carlsen and Schuldt – YES. Supervisor Sanders – ABSTAIN. Motion Carried.

Public Comment - Resident Jim Darow asked questions of the Board regarding the Assessor's Budget. Trustee Bulmahn answered the questions and clarified some errors in the resident's figures. The resident continued to argue the point. Trustee Schuldt tried to clarify further. The resident continued again to argue with the Board, for a total of nine minutes.

Supervisor's Comments - The Supervisor spoke of the town of Gilberts upcoming Anniversary Celebration, and the invitations that we received.

Township and Road District Financial Reports for 11-months ending February 28, 2015. Trustee Carlsen made a motion to approve the Township Reports with a second by Supervisor Sanders. Roll Call Vote: Trustee Carlsen and Supervisor Sanders – YES. Trustees Bulmahn and Schuldt – NO. Motion Fails. Supervisor Sanders made a motion to approve the Road District Reports. With no second the Motion Fails. **Presentation of the Financial Reports for 12-months ending March 31, 2015.** Trustee Bulmahn questioned an Administration Expense entry, from the previous year, of \$24,166.38 and asked what it was for, and why it was moved to Other Expense. The Supervisor said she didn't know what it was for. She said the Auditors adjusted the report, and that she didn't make the adjustments. Trustee Bulmahn asked to see the physical copies of the adjustments. He asked what the other side of the entry was. The Supervisor left the meeting for a few minutes and went to get the adjusting entries but couldn't find them. She said there was no time to look into it now, as we were having the Annual Meeting at 7:00 PM. The Supervisor said she would give the Board a report next month. Trustee Bulmahn asked about some of the same problems with the Road District Reports. He pointed out there was an adjustment from Account 62222 of \$26,601.43 and that the Cash Account is showing a minus of \$19,372.00. The Supervisor said there was no time, right now, to get the answers. The Trustee asked again about the Auditors adjusting the report and the Supervisor said yes they made the adjustments, she didn't make them. She said she doesn't know what those adjustments are for, and can't find the list of adjusting entries, but said she would call the previous year's Auditors and get the list. Trustee Bulmahn said that all the entries should be in the computer. The Supervisor said she

would call the Auditors and ask for the entries as soon as possible. **The March Salaries and Bills for the Township were reviewed and discussed.** Trustee Carlsen asked why a \$1,500.00 payment to an employee was not listed on the report total. It was determined that it should be listed on the report under Salaries. Trustee Bulmahn made a motion with a second by Trustee Carlsen to approve Salaries in the amount of \$12,005.91, bills in the amount of \$2,481.77, auto-pays in the amount of \$931.61, Quickbooks in the amount of \$107.20, General Assistance in the amount of \$980.00, and \$1,500.00 for the Employee Reimbursement, for a corrected total of \$18,006.49. Roll Call Vote: Trustees Bulmahn, Carlsen, Schuldt and Supervisor Sanders – ALL YES. Motion Carried. **The March Salaries and Bills for the Road District were reviewed and discussed.** Trustee Carlsen asked a question about an entry being removed and added back in, twice. A motion was made by Trustee Bulmahn and seconded by Trustee Schuldt to approve Salaries in the amount of \$14,291.00, bills in the amount of \$38,806.55, auto-pays in the amount of \$842.34, and Quickbooks in the amount of \$159.80, for a total of \$54,099.69. Roll Call Vote: Trustees Bulmahn, Schuldt, Carlsen and Supervisor Sanders – ALL YES. Motion Carried.

Business Matters – Approval of RU2015-02: Transfer of Appropriations within the Township 2014-15 Budget. The Supervisor presented to the Board a list of transfers from the Township Budget to the Township Budget. This also contained a list of transfers from the Township Budget to the Assessor's Budget. The Board questioned the transfers to the Assessor's Budget. Our Township Attorney, who was present at the meeting, said the transfers could not be made. He explained that the Assessor's bills could not be paid unless the Assessor took out the loan that the Board had previously suggested. He further stated that the bill payments could not come out of the new budget as the account currently has no money. He said the only way this could be done was through a loan from the Township to the Assessor. It was determined and agreed upon that the Assessor should take the loan. Trustee Bulmahn made a motion with a second by Trustee Schuldt to approve the RU2015-02 Transfer of Appropriations with the change of removing \$749.80 which would be the loan amount to the Assessor. Roll Call Vote: Trustees Bulmahn, Schuldt, Carlsen and Supervisor Sanders – ALL YES. Motion Carried.

Trustee Bulmahn made a motion with a second by Trustee Schuldt to recess the meeting until after the Annual Meeting which was to take place immediately. Voice Vote: ALL YES. Motion Carried. The meeting was recessed at 6:56 P.M.

At 7:47 P.M. Trustee Payson made a motion to reconvene the meeting with a second by Trustee Schuldt. Voice Vote: ALL YES. Motion Carried.

Business Matters – Approval of RU2015-03: Transfer of Appropriations within the Road District 2014-2015 Budget. The transfers were discussed and a motion was made by Trustee Bulmahn and seconded by Trustee Schuldt to approve the Road District \$3,738.60 transfers. Roll Call Vote: Trustees Bulmahn, Schuldt, Payson, Carlsen and Supervisor Sanders – ALL YES. Motion Carried. **Approval of Investment Recommendations.** The Board discussed having Supervisor Sanders check with two banks and get the best rate that was being offered for a two year CD or Money Market and choose the one with the best rate. Trustee Bulmahn had to go to BMO to attest that the Board had given the Supervisor signatory authority. **Approval of Landscaping Contracts for 2015.** Trustee Schuldt made a motion with a second by Trustee Bulmahn to approve the Ray and Dave's contracts for 2015. Roll Call Vote: Trustees Schuldt, Bulmahn, Payson, Carlsen and Supervisor Sanders – ALL YES. Motion Carried.

Other Business - The Board discussed the security system. The Supervisor said the company had never come into the office, so she doesn't know how to access the system. The Township Attorney was asked if he want to speak. He talked about his role as Legal Counsel for the Township, clarified what he can and cannot do, and addressed where the OMA challenge stood. He further spoke about us being a government entity and the high responsibility we have to obey the law. The Attorney said he was here to advise us so we will only do the right things.

Reports by Officials – **Trustee Carlsen** thanked the Board members and Clerk for their respect, due diligence, hard work and dedication as Board Trustees. She spoke about how proud she was to be working with them no matter what anyone else thought. She said no one had recognized them in the two years since they took office. The Trustees and Clerk echoed the same sentiments. **Trustee Schuldts** said he was concerned about the adjusting entries the Supervisor said the Auditors made, last year. He further stated that he didn't feel waiting a month to hear the answer was acceptable, since the dollar amounts were so high, and asked how soon they could get an answer. The Supervisor said she would call the next day, but might not get through, so it could take a few days. She said she would send out an email to the Trustees with the answers, and they can determine if a special meeting is needed. This Trustee also mentioned that he had asked, in the last meeting, for copies of any correspondence from the Township Attorney and they have not yet received anything. He said it is difficult for the Board to know what's going on if they don't receive this information, at all or a month after the fact.. The Supervisor said she would see what correspondence she had and get it to them.

Adjournment - Trustee Schuldts made a motion to adjourn the meeting with a second by Trustee Bulmahn. Voice Vote – ALL YES. The meeting was adjourned at 8:14 P.M.

Trustee Document Signing

RESPECTFULLY SUBMITTED,