

RUTLAND TOWNSHIP BOARD MEETING

June 12, 2018

The Rutland Township Board held its regular monthly meeting in the Town Hall. Meeting was called to order at 7:00 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following members present: Supervisor Sanders, Clerk Rendl, Trustees Hoffman and Keegan; also present, Commissioner Schultz and Assessor Fritz. Absent: Trustees Eaton and Carlsen.

AGENDA

Motion to approve the June 12, 2018 agenda made by Trustee Hoffman and seconded by Supervisor Sanders.

Vote: Voice vote. All Ayes.

Motion carried. 2018-06-01.

MINUTES

Motion to approve the minutes of the May 8, 2018 Town Fund Hearing made by Trustee Hoffman and seconded by Trustee Keegan. Vote: Roll call vote.

Hoffman	yes	Keegan	yes
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Sanders	yes		
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Motion carried. 2018-06-02.

Motion to approve the minutes of the May 8, 2018 Road District Fund Hearing made by Trustee Hoffman and seconded by Trustee Keegan. Vote: Roll call vote.

Hoffman	yes	Keegan	yes
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Sanders	yes		
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Motion carried. 2018-06-03.

Motion to approve the minutes of the May 8, 2018 Board Meeting made by Trustee Hoffman and seconded by Trustee Keegan. Vote: Roll call vote.

Hoffman	yes	Keegan	yes
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Sanders	yes		
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Motion carried. 2018-06-04.

Motion to approve the minutes of the May 29, 2018 Special Meeting made by Supervisor Sanders and seconded by Trustee Hoffman. Vote: Roll call vote.

Sanders	yes	Hoffman	yes
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Keegan	yes		
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Motion carried. 2018-06-05.

PUBLIC COMMENTS

None.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders reported the first tax payment for Rutland Township was received in May, the second should be coming tomorrow (June 13).

APPROVAL OF FINANCIAL REPORTS**TOWNSHIP FINANCIAL REPORTS**

Motion made by Trustee Hoffman, seconded by Trustee Keegan, to approve the financial reports for the Township for the 1 month ending April 30, 2018, as presented. Vote: Roll call vote.

Hoffman yes Keegan yes
 Sanders yes

Motion carried. 2018-06-06.

ROAD DISTRICT FINANCIAL REPORTS

Motion to approve the Road District financial reports for the 1 month ending April 30, 2018 made by Trustee Hoffman, seconded by Supervisor Sanders. Vote: Roll call vote.

Hoffman yes Sanders yes
 Keegan yes

Motion carried. 2018-06-07.

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 2 months ending May 31, 2018 were included in the Trustee materials for review. Discussion.

REVIEW OF APRIL BILLS

TOWNSHIP

Supervisor Sanders presented the Township bills for the month of May. Trustee Keegan opened discussion with Assessor Fritz regarding reimbursement for Alex Fritz for Metra tickets. Reimbursement is for transportation costs on classes held in Chicago. Certification/training should take one or two years, several classes each year. Trustee Hoffman questioned a charge on the Assessor's credit card for a hotel stay in the amount of \$600. Assessor Fritz stated that charge was for a 5-day/4-night hotel stay in Peoria for classes (spring workshop) required for mandatory training. Discussion then took place regarding this year's assessments. Trustee Hoffman asked how the assessments look relative to the past couple years – answer: the same, 5% factor, same as last year. Supervisor Sanders questioned the 5% factor. Answer: Every assessment in the township went up 5%, except farms, based on a 3-year sales ratio done by the County. Trustee Hoffman asked if Assessor Fritz will be available 5 days a week in his office. Answer: "Yes, I'll do Saturdays and Sundays if I need to". Trustee Hoffman repeated his question on the Assessor's office being open 5 days each week. Answer: Monday – Thursday 8-6, 40 hours/week. I'm in the office in evenings". Discussion regarding the Assessor's budget approved May 29th. Motion made by Trustee Hoffman, seconded by Trustee Keegan, to pay the Township bills for the month of May as presented. Vote: Roll call vote.

Hoffman yes Keegan yes
 Sanders yes

Motion carried. 2018-06-08.

ROAD DISTRICT

Supervisor Sanders asked for any questions on the bills for the Road District for the month of May; Itemized totals: Gross Salaries \$11,906.16, Invoices \$52,112.08, Auto-payments \$391.24, Quickbooks \$98.50, for a **total of \$64,507.98**. Brief discussion regarding the proposed paving to be done this year. Motion to approve the Road District bills **in the amount of \$64,507.98** for the month of May, as presented made by Trustee Hoffman, seconded by Trustee Keegan. Vote: Roll call vote.

Hoffman yes Keegan yes
 Sanders yes

Motion carried. 2018-06-09.

OLD BUSINESS

None.

NEW BUSINESS**Transfer of Appropriations RU-2018-06 Township**

Extensive discussion of transfers in the amount of \$15,011.47 made within the Assessor's budget. Motion to approve *Transfer of Appropriations RU-2018-06 Township*, in the total amount of **\$17,443.65**, made by Trustee Hoffman; seconded by Supervisor Sanders. Additional discussion.

Vote: Roll call vote.

Hoffman yes Sanders yes

Keegan yes

Motion carried. 2018-06-10.

Transfer of Appropriations RU-2018-07 Road District

Brief discussion of transfers. Motion to approve *Transfer of Appropriations RU-2018-07 Road District*, in the amount of **\$7,639.67**, made by Trustee Hoffman, seconded by Supervisor Sanders. Vote: Roll call vote.

Hoffman yes Sanders yes

Keegan yes

Motion carried. 2018-06-11.

Approval RU-2018-08 Prevailing Wage Ordinance – Township

Explanation of Ordinance by Clerk Rendl, additional clarification by Commissioner Schultz. Motion to approve *RU-2018-08 Prevailing Wage Ordinance – Township* made by Trustee Hoffman, seconded by Trustee Keegan.

Vote: Roll call vote.

Hoffman yes Keegan yes

Sanders yes

Motion carried. 2018-06-12.

Approval RU-2018-09 Prevailing Wage Ordinance – Road District

Motion to approve *RU-2018-09 Prevailing Wage Ordinance – Road District* made by Trustee Hoffman, seconded by Supervisor Sanders. Vote: Roll call vote.

Hoffman yes Sanders yes

Keegan yes

Motion carried. 2018-06-13.

REPORTS BY OFFICIALS

Commissioner Schultz reported on the new truck arrival and scheduled paving details and thanked the Board for the civilized and productive meeting held tonight.

Assessor Fritz reiterated that assessments will be published in the Daily Herald June 21st, the deadline to appeal is July 23rd.

Trustee Keegan requested that the length of the meeting be entered into the minutes (55 minutes).

Adjournment

Motion to adjourn the meeting made by Trustee Keegan, seconded by Trustee Hoffman

Vote: Voice vote. All Ayes. Motion carried. **2018-06-14.**

Meeting adjourned at 7:55 p.m.

DOCUMENT SIGNING

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk

ACCEPTED:

Margaret Sanders, Supervisor

Nicholas Hoffman, Trustee

Victor Keegan, Trustee

Thomas Ray Eaton, Trustee

Charleen Carlsen, Trustee

