

RUTLAND TOWNSHIP BOARD MEETING

April 10, 2018

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 5:45 pm. Trustee Keegan lead the Pledge of Allegiance. Roll call showed the following members present: Supervisor Sanders, Clerk Rendl, Trustees Carlsen, Eaton, Hoffman, and Keegan; Absent, Commissioner Schultz.

AGENDA

Trustee Carlsen requested the agenda be amended to remove the executive session from tonight's meeting. Motion to approve the amendment to the agenda was made by Trustee Carlsen and seconded by Trustee Hoffman. Vote: Voice Vote. All Ayes.

Motion carried. 2018-04-01.

MINUTES

Motion to approve the amended minutes of the February 13, 2018 Board Meeting made by Trustee Eaton and seconded by Trustee Carlsen. Vote: Roll call vote.

Eaton	yes	Carlsen	yes
Keegan	yes	Sanders	yes
Hoffman	yes		

Motion carried. 2018-04-02.

Motion to approve the minutes of the March 13, 2018 Meeting was made by Trustee Eaton and seconded by Supervisor Sanders. Vote: Roll call vote.

Eaton	yes	Sanders	yes
Hoffman	yes	Carlsen	no
Keegan	yes		

Motion carried. 2018-04-03.

PUBLIC COMMENTS

Lonnie Richason spoke regarding the 70% increase in the Assessor's 2018 submitted budget and the 64% increase in personnel salaries just for the first 3 months of 2018. He asked that the trustees think about the responsibility public officials have to work within the constraints of taxed monies prior to the budget hearing next month.

SUPERVISOR'S ANNOUNCEMENTS

No announcements.

APPROVAL OF FINANCIAL REPORTS**TOWNSHIP FINANCIAL REPORTS**

Supervisor Sanders asked for questions on the Township financial reports for the 11 months ending February 28, 2018. No questions or discussion. Motion made by Trustee Eaton and seconded by Trustee Hoffman to approve the financial reports for the Township ending February 28, 2018 as presented. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Sanders	yes	Keegan	yes
Carlsen	no		

Motion carried. 2018-04-04.

ROAD DISTRICT FINANCIAL REPORTS

Financial reports for the Road District for the 11 months ending February 28, 2018 were considered for approval. No discussion. Motion to approve the Road District financial reports for the 11 months ending February 28, 2018 made by Trustee Eaton and seconded by Supervisor Sanders. Vote: Roll call vote.

Eaton	yes	Sanders	yes
Keegan	yes	Hoffman	yes
Carlsen	no		

Motion carried. 2018-04-05.

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 12 months ending March 31, 2018 were included in the Trustee materials for review. No questions or discussion on the Township Financial Reports for the 12 months ending March 31, 2018. Trustee Hoffman requested a corrected March 31 2018 Balance Sheet for the Road District be sent to the Trustees – paper copy was correct, electronic Balance Sheet was incorrect. No further discussion on the Road District Financial Reports for the 12 months ending March 31, 2018.

REVIEW OF JANUARY BILLS

TOWNSHIP

Supervisor Sanders presented the Township bills for the month of March; Itemized totals: Salaries \$28,397.86, Invoices \$13,604.66, Auto-Payments \$2,757.79 and Quickbooks \$234.00, General Assistance claims in the amount of \$1,225.00 for a **total of \$46,040.31**. Motion made by Trustee Carlsen and seconded by Trustee Eaton to pay the Township bills in the **total amount of \$46,040.31**, as presented. Vote: Roll call vote.

Carlsen	yes	Eaton	yes
Hoffman	yes	Sanders	yes
Keegan	yes		

Motion carried. 2018-04-06.

ROAD DISTRICT

Supervisor Sanders asked for any questions on the bills for the Road District for the month of March; Itemized totals: Salaries \$12,277.91, Invoices \$8,705.11, Auto-payments \$470.07, Quickbooks \$98.50 for a **total of \$21,551.59**. Trustee Hoffman questioned two checks missing/out of order; Clerk Rendl clarified that the missing information was included and shown on the bottom of the vendor detail. Motion to approve the Road District bills in the **amount of \$21,551.59** for the month of March, as presented made by Trustee Eaton, Trustee Carlsen seconded the motion. Vote: Roll call vote.

Eaton	yes	Carlsen	yes
Hoffman	yes	Sanders	yes
Keegan	yes		

Motion carried. 2018-04-07.

OLD BUSINESS

Approval of Resolution RU-2018-03, Authorization for Appointment of a Deputy Clerk. Motion to approve resolution made by Trustee Eaton, seconded by Trustee Hoffman. Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Keegan	no	Sanders	yes
Carlsen	no		

Motion carried. 2018-04-08.

Discussion and approval of an Auditor for 2017-2018. Supervisor Sanders presented the two bids received; the first bid presented was from the firm of GRA (located in Crystal Lake) who will do an audit for the year ending

2018 in the amount of \$6,700 or a review for 75% of that amount or \$5,025. K&A (located in Darien) will do the audit for the year ending 2018 for \$7,200 and a review for 83% or \$5,976. K&A bid was presented with the choice for a 3-year contract. Trustee Eaton asked if the Township would be “locked” into a 3-year agreement. The answer was no. Discussion ensued. Supervisor Sanders’ preference would be the firm of GRA because of the closer location and her disappointment with K&A on some aspects of last year’s audit. She would like the trustees to make a decision so as to have the Township put on the appointed auditor’s calendar as soon as possible. Trustee Eaton would like a review this year and a full audit next year. Trustee Keegan prefers a full audit. Trustee Hoffman stated he would prefer a full audit if the decision was GRA. Motion to approve the firm of GRA to do a full audit for the amount of \$6,700.00 for the year of 2017-2018 was made by Trustee Hoffman and seconded by Trustee Carlsen. Vote: Roll call vote.

Hoffman	yes	Carlsen	yes – not convinced full audit necessary but “yes”.
Sanders	yes	Keegan	yes
Eaton	yes		

Motion carried. 2018-04-09.

NEW BUSINESS

Mower Purchase. Trustee Eaton stated that he was not convinced that purchasing the mower would be cost effective and unless Commissioner Schultz could present evidence to the contrary, he thought it was not in the Township’s interest to go ahead with the purchase. Discussion ensued. Motion made to not purchase a mower for the Township made by Trustee Eaton and seconded by Trustee Carlsen. Additional discussion regarding insurance, extra costs. (Motion under consideration is to refrain from purchasing a mower.)

Eaton	yes	Carlsen	yes
Hoffman	yes	Sanders	no
Keegan	Oratory – “stay with \$4000/year outside contractor”		

Motion carried. 2018-04-10.

Discussion/approval for the purchase of Trustee name tags. Discussion. Motion made by Supervisor Sanders that Trustee Eaton will research and present costs at the next meeting. Vote: Voice vote. All ayes.

Motion carried. 2018-04-11.

Discussion/approval of compensation for the Deputy Clerk. Township Clerk Rendl stated the amount of compensation is \$25/hour. Trustee Keegan suggested compensation really isn’t necessary, it is a temporary position and no compensation should be necessary – it should be voluntary. Discussion ensued. Trustee Carlsen related her past experience being the Township Clerk with a Deputy Clerk and the compensation received. Motion to approve compensation for the Deputy Clerk in the amount presented of \$25/hour, as needed, was made by Trustee Eaton and seconded by Supervisor Sanders. Vote: Roll call vote.

Eaton	yes	Sanders	yes
Hoffman	yes	Carlsen	no
Keegan	no		

Motion carried. 2018-04-12.

REPORTS BY OFFICIALS

Clerk Rendl stated she had consulted with the township attorney regarding the executive session that had been called and held in March because she had been concerned with the potential violations of the Open Meetings Act related to that Executive Session.

Trustee Eaton then reprised the disruption caused in the February meeting and explained to the audience how disruptions and personal attacks will be handled by the trustees in the future. Trustee Eaton confirmed that the Kane County Sheriff will be in attendance for all township meetings (based on availability) but if it becomes necessary to remove someone, the police will be called if the County Sheriff is not present.

Trustee Carlsen then stated that she would like the trustees to consider holding a blood drive in the township. Discussion ensued regarding insurance requirements and possible organizations to consider for holding a blood drive.

Motion to adjourn the meeting was made by Trustee Eaton and seconded.

Vote: Voice vote, all ayes. Motion carried. **2018-04-13.**

Meeting adjourned at 6:31 p.m.

DOCUMENT SIGNING

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk

ACCEPTED:

Margaret Sanders, Supervisor

Thomas Ray Eaton, Trustee

Nicholas Hoffman, Trustee

Charleen Carlsen, Trustee

Victor Keegan, Trustee

