

# RUTLAND TOWNSHIP BOARD MEETING

## August 13, 2019

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7:00 pm by Supervisor Sanders. Trustee Keegan led the Pledge of Allegiance. Roll call showed the following Board Members present: Supervisor Sanders, Trustees Eaton, Hoffman, Keegan and Siers, Clerk Rendl. Also attending the meeting Highway Commissioner Schultz, Assessor Fritz and Kane County Deputy Jamie Garland.

### AGENDA

**Motion** to approve the August 13, 2019 agenda made by Trustee Eaton, second by Trustee Hoffman.  
Vote: Voice vote. All Ayes.

**Motion carried. 2019-08-01.**

### MINUTES

**Motion** to approve the July 9, 2019 Regular Board Meeting Minutes as presented, made by Trustee Hoffman, second by Supervisor Sanders.

Vote: Voice vote. All Ayes.

**Motion carried. 2019-08-02.**

### Presentation of the Township Financial Report

George Roach, GRA, P.C. presented the Township Financial Report/Audit for the fiscal year ending 3/31/2019 with a brief review of the report and explanation of the information contained therein. His closing recommendation was for a township the size and tax base of Rutland to have a fund balance (Reserve) of 6 months rather than the 3 months as has been customary in the past.

### PUBLIC COMMENTS

None.

### SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders presented her analysis of the legal expenses for the Township for the previous 14 years.

### APPROVAL OF FINANCIAL REPORTS

#### *TOWNSHIP FINANCIAL REPORTS*

**Motion** made by Trustee Hoffman, second by Trustee Eaton to approve the Township financial reports for the three months ending June 30, 2019.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Siers	yes	Keegan	yes
Sanders	yes		

**Motion carried. 2019-08-03.**

### ***ROAD DISTRICT FINANCIAL REPORTS***

**Motion** to approve the Road District financial reports for the 3 months ending June 30, 2019 as presented, made by Trustee Hoffman, second by Trustee Eaton.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Keegan	yes	Siers	yes
Sanders	yes		

**Motion carried. 2019-08-04.**

## **PRESENTATION OF FINANCIAL REPORTS**

Financial reports for the Township and Road District for the 4 months ending July 31, 2019 were included in the Trustee materials for review and questions.

## **REVIEW OF JULY BILLS**

### ***TOWNSHIP***

The Township bills for the month of July were presented by Supervisor Sanders. **Motion** made by Trustee Eaton, second by Trustee Hoffman to pay the Township bills for the month of July 2019 as presented, **in the total amount of \$22,649.03.**

Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Siers	yes	Keegan	abstain
Sanders	yes		

**Motion carried. 2019-08-05.**

### ***ROAD DISTRICT***

The Road District bills for the month of July were presented by Supervisor Sanders. **Motion** to approve the Road District bills for the month of July 2019 as presented, **in the total amount of \$25,904.86** made by Trustee Hoffman, second by Trustee Eaton.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Siers	yes	Sanders	yes
Keegan	abstain		

**Motion carried. 2019-08-06.**

## **OLD BUSINESS**

**ROOFING REPAIR UPDATE:** Highway Commissioner Schultz updated the Board on the scheduling of the repairs for the end of August. Review and discussion of the areas to be repaired, costs and warranty, as specified in the proposal by Weatherguard.

## NEW BUSINESS

Supervisor Sanders presented the subject of termination of the current township legal representation. Trustee Hoffman asked if there was any specific reason for the discussion of termination. Trustee Keegan questioned the cause for termination. Trustee Eaton stated he would prefer the discussion to be conducted in Executive Session.

## MOTION FOR EXECUTIVE SESSION

Pursuant to 5 ILCS 120/2(c)(1) *“discussion of information regarding appointment, employment, compensation, discipline, **performance or dismissal of specific employees of the public body or legal counsel for the public body, including testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**”* **Motion** for the Township Board to go into closed session specifically for the aforementioned purpose made by Trustee Siers, second by Trustee Eaton. Vote: Roll call vote.

Siers	yes	Eaton	yes
Keegan	yes	Sanders	yes
Hoffman	yes		

**Motion carried. 2019-08-07.**

Highway Commissioner Schultz was invited into the closed meeting for discussion purposes.

## RETURN TO OPEN SESSION

Motion to re-open the regular Board Meeting following the closed Executive Session made by Trustee Eaton, second by Trustee Siers. Vote: Voice vote. All Ayes.

**Motion carried. 2019-08-08.**

Trustee Keegan questioned Assessor Fritz on the quadrennial re-evaluation. Discussion on assessments, equalization and new construction.

## REPORTS BY OFFICIALS

### CLERK

Clerk Rendl updated the Board on the website process thus far. Two flat images have been created. The next step is data review and entry and the formulation of site navigation.

### HIGHWAY COMMISSIONER

Commissioner Schultz stated that paving and shouldering have been completed. Mowing is in process. Striping has also been completed. Tree-work is underway on Powers Road. He stated that if a permitted process was in place the expense of utility work remediation would not have to be borne solely by Rutland Township.

## DOCUMENT SIGNING

## ADJOURNMENT

**Motion** to adjourn the meeting made by Trustee Siers, second by Trustee Eaton.

Vote: Voice vote. All Ayes. Motion carried. **2019-08-09.**

**Meeting adjourned 8:17 p.m.**

RESPECTFULLY SUBMITTED,

*Kathleen J. Rendl*

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Kathleen J. Rendl, Township Clerk

**ACCEPTED:**

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Margaret Sanders, Supervisor

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Thomas Ray Eaton, Trustee

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Nicholas Hoffman, Trustee

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Victor Keegan, Trustee

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Bill Siers, Trustee