

RUTLAND TOWNSHIP BOARD MEETING

May 14, 2019

The Rutland Township Board held its regular monthly meeting in the Town Hall. The meeting was called to order at 7:00 pm by Supervisor Sanders. The Pledge of Allegiance was recited. Roll call showed the following Board members present: Supervisor Sanders, Clerk Rendl, Trustees Eaton, Hoffman, Keegan and Siers. Also attending the meeting Highway Commissioner Schultz, Assessor Fritz and Kane County Deputy Jamie Garland.

AGENDA

Motion to approve the May 14, 2019 agenda made by Trustee Eaton, second by Trustee Hoffman.

Vote: Voice vote. All Ayes.

Motion carried. 2019-05-01.

MINUTES

Motion to approve the April 9, 2019 Regular Board Meeting Minutes made by Trustee Eaton, second by Trustee Hoffman.

Vote: Roll call vote.

Eaton	yes	Hoffman	yes
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Siers	yes	Keegan	yes
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Sanders	yes		
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Motion carried. 2019-05-02

PUBLIC COMMENTS

Janet Siers indicated that she would like the \$50 compensation presented to her for acting as Moderator for the Annual Town Meeting returned to the Township, to be put back into the budget or as a donation to the Food Pantry.

Kenneth Shepro stated he would like to address the Board during the portion of the meeting related to the Assessor's budget.

SUPERVISOR'S ANNOUNCEMENTS

Supervisor Sanders stated that there was a problem with the electrical outlets located in the kitchen area of the township office; she will have it checked.

APPROVAL OF FINANCIAL REPORTS***TOWNSHIP FINANCIAL REPORTS***

Motion made by Trustee Eaton, second by Trustee Siers to approve the financial reports for the Township for the 12 months ending March 31, 2019 as presented.

Vote: Roll call vote.

Eaton	yes	Siers	yes
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Hoffman	yes	Keegan	yes
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Sanders	yes		
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Motion carried. 2019-05-03.

ROAD DISTRICT FINANCIAL REPORTS

Motion to approve the Road District financial reports for the 12 months ending March 31, 2019 as presented, made by Trustee Hoffman, second by Trustee Eaton.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Keegan	yes	Sanders	yes
Siers	yes		

Motion carried. 2019-05-04.

PRESENTATION OF FINANCIAL REPORTS

Financial reports for the Township and Road District for the 1 month ending April 30, 2019 were included in the Trustee materials for review. Brief discussion.

REVIEW OF APRIL BILLS**TOWNSHIP**

Supervisor Sanders presented the Township bills for the month of April. Trustee Hoffman questioned Assessor Fritz on the purchase of a new laptop and printer. Brief discussion of the training, mileage and housing expenses for the Assessor and the Deputy Assessor for CIAO continuing education training in Bloomington-Normal; additional discussion on the line item allocations for **Travel Expenses and Transportation Reimbursement**. **Motion** made by Trustee Eaton, second by Trustee Hoffman to pay the Township bills for the month of April, as presented, **in the total amount of \$27,202.45**.

Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Siers	yes	Keegan	yes
Sanders	yes		

Motion carried. 2019-05-05.

ROAD DISTRICT

Supervisor Sanders presented the Road District bills for the month of April. Trustee Hoffman questioned Highway Commissioner Schultz on the truck repair expense. Highway Commissioner Schultz itemized the repair items for the Board; brief discussion. **Motion** to approve the Road District bills as presented, **in the total amount of \$35,779.79** for the month of April made by Trustee Hoffman, second by Trustee Eaton.

Vote: Roll call vote.

Hoffman	yes	Eaton	yes
Siers	yes	Keegan	yes
Sanders	yes		

Motion carried. 2019-05-06.

OLD BUSINESS

Discussion on the information received from Township Attorney's office regarding roofing repairs.

Highway Commissioner Schultz recapped the difficulties of finding contractors willing to compile specs and do the work. Discussion of the Township Attorney's suggestions on the bid process, contract and the additional costs that would be incurred per those suggestions. Mr. Shepro suggested to the Board the possibility of soliciting proposals instead of utilizing the bid package process. Discussion. **Motion**

to proceed with waiving the competitive bid process and proceed with soliciting proposals for the necessary roofing repairs made by Supervisor Sanders, second by Trustee Eaton. Township Attorney Krafthefer will be consulted.

Vote: Roll call vote.

Sanders	yes	Eaton	yes
Keegan	yes	Hoffman	yes
Siers	yes		

Motion carried. 2019-05-07.

Discussion and Motion to approve or postpone website redesign by MuniWeb.

Clerk Rendl reviewed the information and costs proposed by Muniweb for the previously discussed website redesign. Discussion. **Motion** to approve and proceed with the Muniweb proposal and design process made by Trustee Eaton, second by Trustee Hoffman.

Vote: Roll call vote.

Eaton	yes	Hoffman	yes
Keegan	yes	Sanders	yes
Siers	yes		

Motion carried. 2019-05-08.

NEW BUSINESS

Presentation of the Supervisor's Annual Financial Statement FYE March 31, 2019

Supervisor Sanders summarized the Supervisor's Annual Financial Statement.

Discussion and Motion to approve or reject the Assessor's request for 2019-2020 budget increase of additional \$32,999.99

Assessor Fritz addressed the Board on the report requesting additional monies provided by his office. Extensive discussion. **Motion** to reject the Assessor's requested budget increase of \$32,999.99 made by Supervisor Sanders, second by Trustee Siers.

Vote: Roll call vote.

Sanders	yes	Siers	yes
Hoffman	yes	Keegan	yes
Eaton	yes		

Motion carried. 2019-05-09.

REPORTS BY OFFICIALS

CLERK

Clerk Rendl apprised the Board of the two FOIA requests made this month. Discussion.

HIGHWAY COMMISSIONER

None.

ASSESSOR

None.

TRUSTEES

Trustee Siers asked that the dead pine tree in front of the township buildings be taken down and removed.

DOCUMENT SIGNING

Adjournment

Motion to adjourn the meeting made by Trustee Eaton, second by Trustee Hoffman.

Vote: Voice vote. All Ayes. Motion carried. **2019-05-10.**

Meeting adjourned 8:36 p.m.

RESPECTFULLY SUBMITTED,

Kathleen J. Rendl

Kathleen J. Rendl, Township Clerk